



**Brunswick Junior Football Club Inc**  
Affiliated with Yarra Junior Football League

P.O. Box 83, Brunswick South, Victoria 3055  
[www.brunswickjfc.org.au](http://www.brunswickjfc.org.au)

## **Club Policy No. 4 - Dispute Resolution & Communications**

### ***(i) Dispute Resolution***

The Brunswick Junior Football Club requires that all issues are resolved to the satisfaction of the members and Committee in a timely fashion. Accordingly, the following issue resolution procedures have been developed to enable this objective to be fulfilled. All members have a responsibility to participate in reasonable actions to resolve issues. The procedures below detail the level of involvement for expediting issue resolution.

#### **Procedure**

1. Any person wishing to raise an issue shall do so as follows:

#### **Issue: Raised with:**

- Football or team related: Shall be referred to the Team Manager or Coach
- General nature: Shall be referred to the Committee Member

Where possible, the person reporting the issue should make suggestions that may resolve the issue.

As soon as possible after an issue has been reported, the Team Manager, Coach and/or Committee Member and the claimant must meet and try and resolve the issue.

#### **Issue unresolved**

2. Where the initial parties cannot resolve the issue, the Team Manager should refer the matter to The Committee through the Team Manager, President or Secretary as soon as possible

In attempting to resolve the issue, all parties should take into account the following factors:

- 2.1 The extent of the issue, i.e., if it is likely to have a wider effect on the Club;
- 2.2 The number of players or teams affected;
- 2.3 Whether appropriate temporary measures are possible or desirable;
- 2.4 The expected time before the issue can be addressed; and
- 2.5 The resources that may be needed to resolve the issue.

3. The consent of the Committee must be obtained before any external parties are involved in the resolution of Club issues. Only the Club President (or any other Committee member authorised by the President) is authorized to make public statements on behalf of the Club.

4. The Team Manager and/or Coach may at any time call on Committee Members for assistance. Any football or team related issue reported to the Committee, where the Team Manager and/or Coach has not been given the initial opportunity to resolve any such issue, will be referred back to the Team Manager/Coach.

Adopted 2010